



Join the professional  
association for the UK  
public health pest  
management industry

# APPLICATION FORM

2023



Company name

[bpca.org.uk/membership](https://bpca.org.uk/membership)  
Driving excellence in pest management

01332 294 288

@britpestcontrol

## Application form

# BPCA membership

If this form is not filled in entirely or the documents listed are not supplied then the application process will be delayed.



## Company structure

What category of membership are you applying for?	Tick
Servicing membership Full member	
Manufacturing and distributors membership Full member	
Consultant membership Full member	
Associate membership	
Observer membership International member	

What type of company are you?	Tick
Sole trader	
Partnership	
Private limited company	
Public limited company	
Other (specify):	

## Organisation details **To be completed in full where applicable:**

If your application is accepted you will be authorised to claim membership of the BPCA and use the BPCA logo, as supplied, in relation to the named organisation only. If you wish other related businesses to be covered by membership, please provide details below, including other addresses, where relevant.

Name	
Registered address	
Postcode	Telephone
Fax	Company email
Operational address	
Postcode	Website

Company registration  
(if applicable)

DUNS number  
(if applicable)

Has your company ever applied for membership of the BPCA before?

Yes

☐

No

☐

How did you hear about us?

If you were recommended by someone, please let us know the name of the person and the company.

Comments
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Why do you want to join?

Comments
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**bPCA.org.uk**

**Driving excellence in pest management**

## Application form **BPCA membership**

### Contacts

Who is the primary contact for BPCA at your organisation?

Name	
Position	Telephone (direct)
Mobile (direct)	Email (direct)

Who is completing this form? If different

Name	
Position	Telephone (direct)
Mobile (direct)	Email (direct)

Who is authorised to amend contact details on behalf of your organisation?

Name	
Position	Telephone (direct)
Mobile (direct)	Email (direct)

### Trading details

When did your organisation commence trading in pest management?  
MM/YY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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What areas do your organisation cover? Give the first part of the postcode for all the areas you cover:

Postcodes
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Indicate the involvement in any of the following activities with approximate % of total business:

General pest management	%	Sale of pesticides	%
Fumigation	%	Sale of equipment	%
Timber treatment	%	Bird management proofing	%
Manufacture of equipment	%	Bird control (trapping and shooting)	%
Timber treatment	%	Heat treatment	%
Manufacture of pesticides	%	Other (specify):	%

## Application form **BPCA** membership

### Trading details **Continued:**

Do you undertake any business other than pest management?

Yes ☐ No ☐

**IF YES** Describe what else your organisation does:

Comments

Do you use agents, sub-contractors or franchisees for any pest management activities?

Yes ☐ No ☐

**IF YES:**

Are they all members of the BPCA?

Yes ☐ No ☐

Are they all part of a SSIP safety scheme?

Yes ☐ No ☐

### Insurance

We advise that you consult your broker to ensure that your business is adequately covered. Required insurances:

- **Employers liability** is a legal requirement to cover you against claims for injury at work from employees, including part-time staff and trainees
- **Public and products liability** protection against claims for injury or illness caused to people other than employees and damage to their property. One of the most valuable covers you can have, it also covers claims related to your goods even if these claims arise long after the goods have been supplied
- **Professional indemnity insurance** provides protection against the financial consequences of making errors and omissions. Professional indemnity insurance is essential for any professional organisation that gives advice or provides services in a professional capacity.

Indicate which of the following insurance policies are in force and the extent of cover:

<b>Employers liability</b> £10m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	Policy number	Limit
<b>Public liability</b> £2m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	Policy number	Limit
<b>Product liability</b> £2m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	Policy number	Limit
<b>Professional indemnity</b> £500,000 minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	Policy number	Limit

Name of insurers

Address of insurers

## Application form BPCA membership

### Training and qualifications

It is a requirement of membership that all staff involved in the eradication, control or management of pest species (hereby referred to as **technical staff**) must:

- Hold a relevant qualification<sup>3</sup>
- Agree to be members of a recognised CPD scheme<sup>3</sup>.

Full members undertake to provide an annual return of training and qualifications for technical staff.

Would you like to enroll your **technical staff** on the BPCA Registered<sup>2</sup> individual recognition scheme? Full members only. Extra charges apply. Yes ☐ No ☐

**IF YES:**  
Would you like to enroll your **non-technical staff** on the BPCA Registered<sup>2</sup> individual recognition scheme? Full members only. Extra charges apply. Not required for membership criteria. Yes ☐ No ☐

**IF NO:**  
If you are not joining BPCA Registered<sup>2</sup> you will need to provide proof that your technical staff are on a recognised CPD scheme<sup>3</sup> before your organisation is accepted into membership.

How many of your staff are employed in pest management?

How many carry out the application of pesticides?

Who is in direct charge of pest management operations?

Name	CPD number (if applicable)
Qualifications held	

State the names of all **technical staff**, the qualifications they hold and their CPD scheme membership number (CPD number applicable if you're not joining BPCA Registered):

Name of team member	Job title For example technician, trainee, etc	Qualification Trainees have 18 months to pass the Level 2 Award in Pest Management or equivalent <sup>3</sup> for the company to remain a member	Certificate number	CPD number If applicable

You can add more staff on the next page.

# Application form **BPCA** membership

## Training and qualifications

[illegible]

## Application form **BPCA** membership

### References

Please provide a customer and supplier reference.

#### Customer reference:

Contact name	
Address	
Postcode	Email
Telephone	

#### Supplier reference:

Company name	
Contact name	Account number
Address	
Postcode	Email

Is your company a part of any other trade association?

Yes

☐

No

☐

#### IF YES:

Please state which organisations your are part of:

Details
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Supply any other information which you consider may be relevant to your application:

Comments
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## Application form **BPCA membership**

### Declarations

#### Bankruptcy and liquidation

Have any officers of the company ever been involved as owners, principles or directors of any other previous business in any scheme or arrangement leading to the bankruptcy or liquidation of the organisation?

Yes ☐ No ☐

#### Prosecutions and enforcement notices

Has your organisation been issued an enforcement notice by the HSE or Local Authority in the last three years? Note, having a prosecution or notice will not exclude your business from registration although a failure to declare one might.

Yes ☐ No ☐

#### IF YES

Provide details and details of any corrective measures:

Comments

#### Pesticides and products

Are all pesticides used or supplied registered under the Control of Pesticides Regulations 1986 (amended 1997) or under the Biocidal Products Registration?

Yes ☐ No ☐

Do you hold any products in quarantine that have been withdrawn through BPD or have become out of date?

Yes ☐ No ☐

#### BPCA best practice and conduct

On acceptance of your application, do you agree to comply with:

BPCA Codes of Best Practice<sup>4</sup> (as a minimum require compliance with the relevant statutory legislation)

Yes ☐ No ☐

BPCA Code of Conduct<sup>4</sup>

Yes ☐ No ☐

Articles and Regulations of Association<sup>5</sup>.

Yes ☐ No ☐

Do you agree to undertake regular EN16636 audits (Servicing companies only)?

Yes ☐ No ☐



## Application form **BPCA membership**

### Subscriptions and fees

Subscriptions are based on UK turnover, which is to be declared at the time of application and, thereafter, within the annual returns. Turnover includes **services** - including general pest control, bird control and proofing, fly screening, EFK maintenance, consultancy, pest control training and fumigation (space and soil), and **products** - sales of pesticides, including on-line sales (ready-to-use, concentrate formulations and raw materials, fumigant gases) and related pest control equipment.

Any information on turnover will be kept confidential and is only used for the levying of subscriptions. **It will not in any circumstances be disclosed to anyone other than the association staff.**

Tick the appropriate subscription fee box:

Full membership Servicing, Manufacturing and distributors, Consultants	Relevant turnover	Subscription category	Subscription (net)	VAT (20%)	Subscription (gross)	Tick
	<£50k	1	£481.00	£96.20	£577.20	
	£51k - £100k	2	£745.00	£149.00	£894.00	
	£101k - £150k	3	£1,180.00	£236.00	£1,416.00	
	£151k - £225k	4	£1,798.00	£359.60	£2,157.60	
	£226k - £300k	5	£2,119.00	£423.80	£2,542.80	
	£301k - £390k	6	£2,501.00	£500.20	£ 3,001.20	
	£391k - £500k	7	£2,976.00	£595.20	£3,571.20	
	£501k - £650k	8	£3,277.00	£655.40	£3,932.40	
	£651k - £825k	9	£3,629.00	£725.80	£4,354.80	
	£826k - £1m	10	£3,982.00	£796.40	£4,778.40	
	£1m - £2m	11	£4,983.00	£996.60	£5,979.60	
	£2m - £3m	12	£5,963.00	£1192.60	£7,155.60	
	£3m - £4m	13	£6,950.00	£1390.00	£8,340.00	
	£4m - £5m	14	£7,957.00	£1591.40	£9,548.40	
	£5m - £10m	15	£9,923.00	£1984.60	£11,907.60	
	Over £10m	16	£12,035.00	£2407.00	£14,442.00	
Probationary Scheme			£200.00	£40.00	£240.00	
Associate membership			£956.00	£191.20	£1,147.20	
Observer membership			£560.00	NA	£560.00	
BPCA Registered (per team member)			£25.00	£5.00	£30.00	

## Application form **BPCA membership**

### Payment information

Applicants, other than for the Probationary Scheme, are required to pay a processing fee (£180 inc 20% VAT) on application. Please note that on the assumption that your application is progressed successfully, the processing fee will be offset against your first period's subscription. Those joining the Probationary Scheme are requested to pay a full year's subscription on application.

Tick

#### Cheque

Payable to BPCA

#### Credit or debit card

Please enter details below. We will contact you for further information prior to taking payment.

#### Bank transfer

Contact the office for BPCA bank details

Name on card	Company
Amount	

Card number

### Signed

THE INFORMATION I HAVE GIVEN IN THIS APPLICATION IS **TRUTHFUL, COMPLETE AND CORRECT.**  
THE ORGANISATION AGREES TO COMPLY WITH **BPCA CODES OF PRACTICE, CODE OF CONDUCT AND ARTICLES & REGULATIONS OF ASSOCIATION:**

Authorised signature	Date of application
Block capitals	
Position in company	

Please complete and return to **British Pest Control Association, 4a Mallard Way, Pride Park, Derby, DE24 8GX**  
or **membership@bpca.org.uk**

### Notes

1. Full membership criteria available at **bpca.org.uk/membership**
2. Available to full members only. See a list of all qualifying member benefits at **bpca.org.uk/member-benefits**
3. Acceptable Level 2 Award in Pest Management equivalents and CPD schemes can be found at **bpca.org.uk/membership**
4. You can see all BPCA Codes of Best Practice and the BPCA Code of Conduct at **bpca.org.uk/codes**
5. The BPCA Articles of Association available by request. Contact **membership@bpca.org.uk**

Here's a reminder of just some of the BPCA benefits that come with your membership...

### AN ACCREDITATION THAT OPENS DOORS

BPCA membership allows you to bid for contracts that require membership, as well as demonstrate your commitment to quality and professionalism to prospective clients. Wear your member logo with pride and use it on your documents, vehicles and uniform.



### MEMBERSHIP ASSESSMENTS TO THE BS EN 16636 STANDARD

Yearly assessments to the UK's most stringent pest management standards. Get all the support you need to prove to your clients that you're fit for the fight and stand out from the rest.



### FIND A PEST CONTROLLER

Your own company profile on BPCA's website, and client referrals from the nation's favourite 'find a pest controller' tool.



### CONTRACT SHARING NETWORK

Collaborate with like-minded pest professionals to win larger contracts.



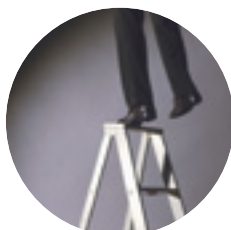
### JOIN COMMITTEES

Help shape the Association and sector by joining one of the four BPCA Committees.

### BPCA BusinessShield

#### HEALTH, SAFETY AND HR ADVICE

BPCA BusinessShield includes health, safety, environmental and employment law advice by phone and email.



#### BPCA REGISTERED

Access the individual recognition and CPD scheme designed just for pest professionals. Employees get ID cards and their own online CPD diary.



#### BUSINESS SUPPORT

Our 18-strong professional staff team is on hand to support you with finance, marketing, business development, tenders and training-related questions.



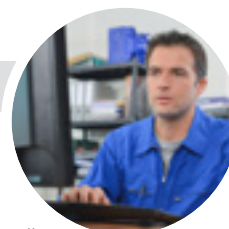
#### TECHNICAL SUPPORT

Access to our technical pest control team on-site, over the phone and by email. We'll be here for even your toughest pest control challenges.



#### CPD RESOURCES

All your staff get on-demand CPD materials such as videos, PPC magazine, quizzes, assignments, toolbox talks and micro-learning courses.



#### LATEST NEWS AND UPDATES



Receive PPC magazine, and our email bulletin PPC Now, so you're always up-to-date. Join Forums, webinars and exclusive member roundtables to stay ahead.

#### OFFERS AND DISCOUNTS



Get discounts on BPCA training and qualifications. Our partners offer members enhanced insurance coverage, discounted workwear, accreditations and more!

#### BPCA PRINTSHOP



Customise marketing and promotional materials through our online PrintShop.



#### DOCUMENT LIBRARY



Download and customise hundreds of template documents and member-exclusive guidance documents.

## Plus you're part of something bigger

When you're a BPCA member, you help make pest management better.

As well as your benefits, your membership helps:

- Drive standards of the whole sector
- Lobby legislators to help protect your products
- Raise the profile of the sector with your clients.

Benefits are available to all full members of the Association. Associate members, Observer members and those on the Probationary scheme will not be eligible for all benefits.

View all benefits [bpca.org.uk/benefits](https://bpca.org.uk/benefits)

## Got a question for us?

### FIND OUR MORE TODAY

[bpca.org.uk/membership](https://bpca.org.uk/membership)  
[membership@bpca.org.uk](mailto:membership@bpca.org.uk)  
01332 225 112